

UNCLASSIFIED

27 FEB 1987

MEMORANDUM FOR: ✓ Director of Information Technology  
 Director of Security  
 Director of Foreign Broadcast Information Service  
 Chief of Information Management Staff

STAT FROM: [redacted]  
 Director of Information Resources

SUBJECT: CIA Items at Intelligence Information Handling Committee Meetings

STAT 1. As Director of the Office of Information Resources, I am tasked to represent the Agency at Intelligence Information Handling Committee meetings which occur on a monthly basis [redacted]. We have found that the subjects discussed at these meetings cover a wide range of topics and frequently are outside of the interests and direct responsibilities of my Office. I routinely ask one of my staff to attend in my stead. In addition, other Agency personnel normally coming from your offices often attend these meetings. To date, however, there has been little coordinated Agency-wide effort to assure that the right individuals attend. I would like to attempt to correct that situation.

STAT 2. I ask you to designate for me a point of contact in your Office that would be willing to join with a member of my staff to assure that CIA is properly represented at each IHC meeting. I would envision this group of individuals discussing amongst themselves the items on the IHC agenda to assure the proper attendees are present, then coming together for a short session after each IHC meeting to disseminate information obtained and distribute tasks to be performed prior to the next IHC meeting. I have appointed [redacted] Chief of the Document Services Division, to act as the coordinator of this effort. Please have your designated representative contact him on [redacted] I would appreciate your response by 13 March 1987.

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[redacted] to h [redacted]  
 our P.O.C. ex [redacted]  
 informed [redacted] - 3/5/87  
 no written answer sent [redacted]